

Addendum to St. Mary's home School Association (HSA) Bylaws

(Adopted October 21, 2025)

The HSA Bylaws currently in effect shall be modified as follows:

BOARD OPENINGS AND VACANCIES:

- 1. Term of Office.** The term of office for all Executive Board Members shall be two (2) school years, unless the Principal, in his sole discretion, determines it is in the best interest of the school to extend a Board Member's term beyond two (2) school years. Any Board position in which a member has already served two (2) school years, or for which a member's two (2) school years shall conclude at the end of the present school year, and such member has not been notified by the Principal or his designee of an extension, shall be considered vacant for the following school year. Such current board members may, of course, submit an email of interest as indicated below.
- 2. Current Year Vacancies.** Any open or vacant position for the present school year shall be filled immediately. The opening shall be communicated to the school community, and any interested party shall submit an email of interest to the Principal's secretary, including relevant information (work background, child(ren), grade(s), etc.). The school community shall then vote on each open position via Google form or a similar electronic method. The Principal shall oversee all elections.
- 3. Vacancies for Upcoming School Year.** Any open or vacant position for the following school year shall be presented to the school community by November of the current school year. Interested parties shall submit an email of interest to the Principal's secretary including relevant information (work background, child(ren), grade(s), etc.). The school community shall then vote on each open position via Google form or similar by December, or as soon thereafter as is practically possible. The Principal shall oversee all elections.
- 4. Temporary Operations and Appointments.** In the event that the HSA is unable to operate for any reason, the Principal and his administrative team shall, in their sole discretion, continue necessary operations until the positions can be filled. If there is no expressed interest in a position, the Principal or Pastor may nominate an individual to fill the role. Should that individual accept the nomination, and no other expressions of interest be received, the position shall be filled by way of appointment.

Insofar as this Addendum conflicts with any portion of the Bylaws currently in effect, this Addendum shall supersede the original provisions. This Addendum is in accordance with the school's Strategic Plan, and as such has been adopted by the Pastor, the Parish Advisory Council, the Principal, and the school's Administrative Team.